WAB ENTRY QUICK START GUIDE 2025-2026

Use this Quick Start Link Guide to navigate to the areas of Best in Media that you need to create an entry, submit your media and pay your entry fee(s)

PRE-ENTRY PREPARATION

- **Click Here** to review the Entry Rules, Divisions, Categories and Criteria
- **Click here** if you want to pay your 1 time $25 entry fee (per station) now. If not, you will have an opportunity later

CREATE AN ACCOUNT / LOGGING IN

- **Click Here** to Create Your Account. **You will only need to do this once** for 2025-2026 AWARDS SEASON. Last year's accounts were deleted. You can use the same information when you create your account for this year
- **Click Here** to log in anytime you want to add another entry. Select the tab called "Log In" to log into the site once you have created your account.

ENTRY FORM

- **Click Here** to open the Entry Form. The form will walk you through the entire process.
- Note: Every time you submit an entry, a copy of your entry form will be sent to your **email. That is your only copy.** Each form will have a button that allows you to go back in and edit any part of your entry.

MEDIA

- Every entry allows up to 4 media files of any type. Make sure you have read the Rules and Criteria

  VIDEO: Submit a YouTube link to the video you want to submit. You must make sure this video is made **public**.

  IMAGE: Any image either a JPG or PNG file

  AUDIO: Any audio file formatted as an MP3 file

  DOCUMENT: Any document formatted as a PDF file

  WEBSITE: Any website URL (**Click Here** for specific information regarding entries that have a link to Instagram)

  Click here to view your Audio, Documents or Images. Videos and web entries only appear on your ENTRY FORM. You can also add additional MEDIA if you didn't submit them during the ENTRY FORM process

PAYMENT

- **Click Here** to go to the Payment Form (if you haven't already)
- Your payment will be processed by PayPal (Venmo is available also)

LOG OUT

- **Click Here** to go back to the site and log out